NATIONAL DATA EXCHANGE (N-DEx) DATA INTEGRATION AND CONNECTIVITY CHECKLIST

02/24/2023

The N-DEx System is an unclassified national information sharing system that enables criminal justice agencies to search, link, analyze, and share local, state, tribal, and federal records.

For more information visit
https://le.fbi.gov/informational-tools/national-data-exchange-n-dex

AGENCY INFORMATION

Agency Name

Orginating Agency Identifier (ORI)   State

Are you submitting for multiple agencies?
Yes   No

If yes, list agencies ORIs and Agency 24 HR POCs as an attachment.

AGENCY BUSINESS POC

Name

Email

Phone

AGENCY 24 HR POC   (Help Desk, Call Center)

Email

Phone

AGENCY TECHNICAL POC

Name

Email

Phone

AGENCY CONNECTIVITY/NETWORK POC

Name

Email

Phone

AGENCY VENDOR   (if applicable)

Company name

POC Name

Vendor
RMS Version

INTEGRATION QUESTIONS

Provide data format to be translated. (e.g. XML, database, flat file)

Will images be submitted?

Yes   No

Provide current operating system and version.

Will you need the ability to remove records from the system?   Yes   No

If so, how often?

List anything within your RMS record that must be excluded. (e.g. Confidential, Open, Locked, Internal, Juvenile)

Select type(s) of information to submit.

Arrest
Booking
Holding
Incarceration
Incident
Information

Missing Person
Pre-Sentence
Investigation Pre-Trial
Investigation Service
Call Supervised Release
Warrant Investigation

ARTIFACTS INFORMATION

Useful items that can be provided to assist with projects are XML schema/database schema export, comprehensive sample dataset for each record type (Log Dataset/Images), Code tables (Code value, Description), Data Dictionary (Define/describe elements, data types, etc.), Data Relationship Diagram(s) (Entity Relationship or Unified Modeling Language diagrams).

Note: All development artifacts provided will be retained for up to 10 years in a secure location for future troubleshooting purposes.

ADDITIONAL INFORMATION

Application will be installed at the agency. This application is designed to provide automatic updates. The agency's point of contacts will be notified via email of upcoming updates. The agency designated computer must:

  Be able to access the data source (database or flat files).

  Be able to access the Internet for transmission of files (SFTP, Web Service).

  Be able to write to the file system to create files.

Agency needs to identify a technical point of contact for application installation on the agency designated computer. The technical point of contact must:

  Be able to install and make configuration changes.

  Be able to test the application.

  Be able to set-up a scheduled task.

NOTE: We suggest minimal specification of 2GB memory and 1GB storage for the agency designated computer.

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Signature of Agency Business POC

Date

Print Name   *Title*