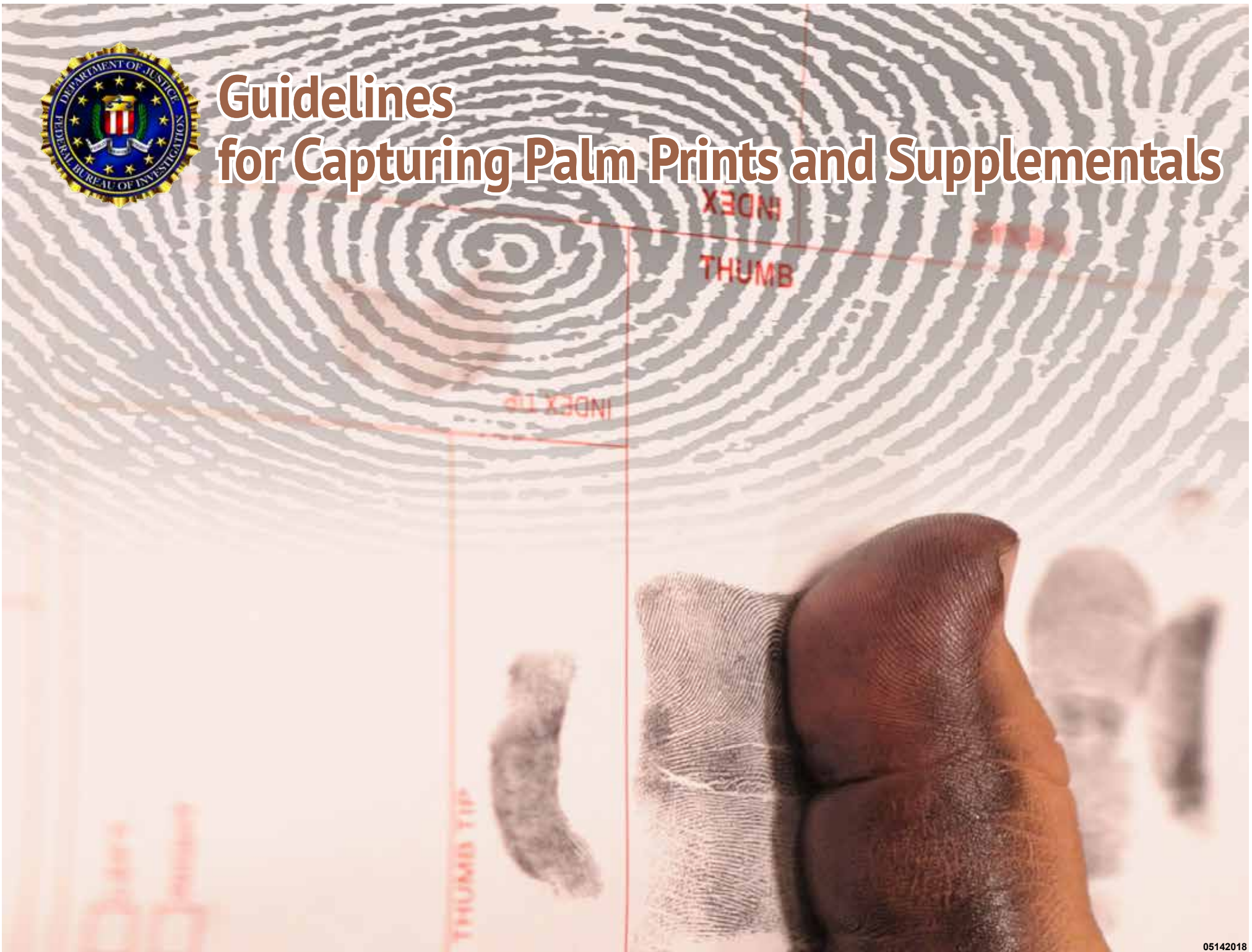




Guidelines for Capturing Palm Prints and Supplementals

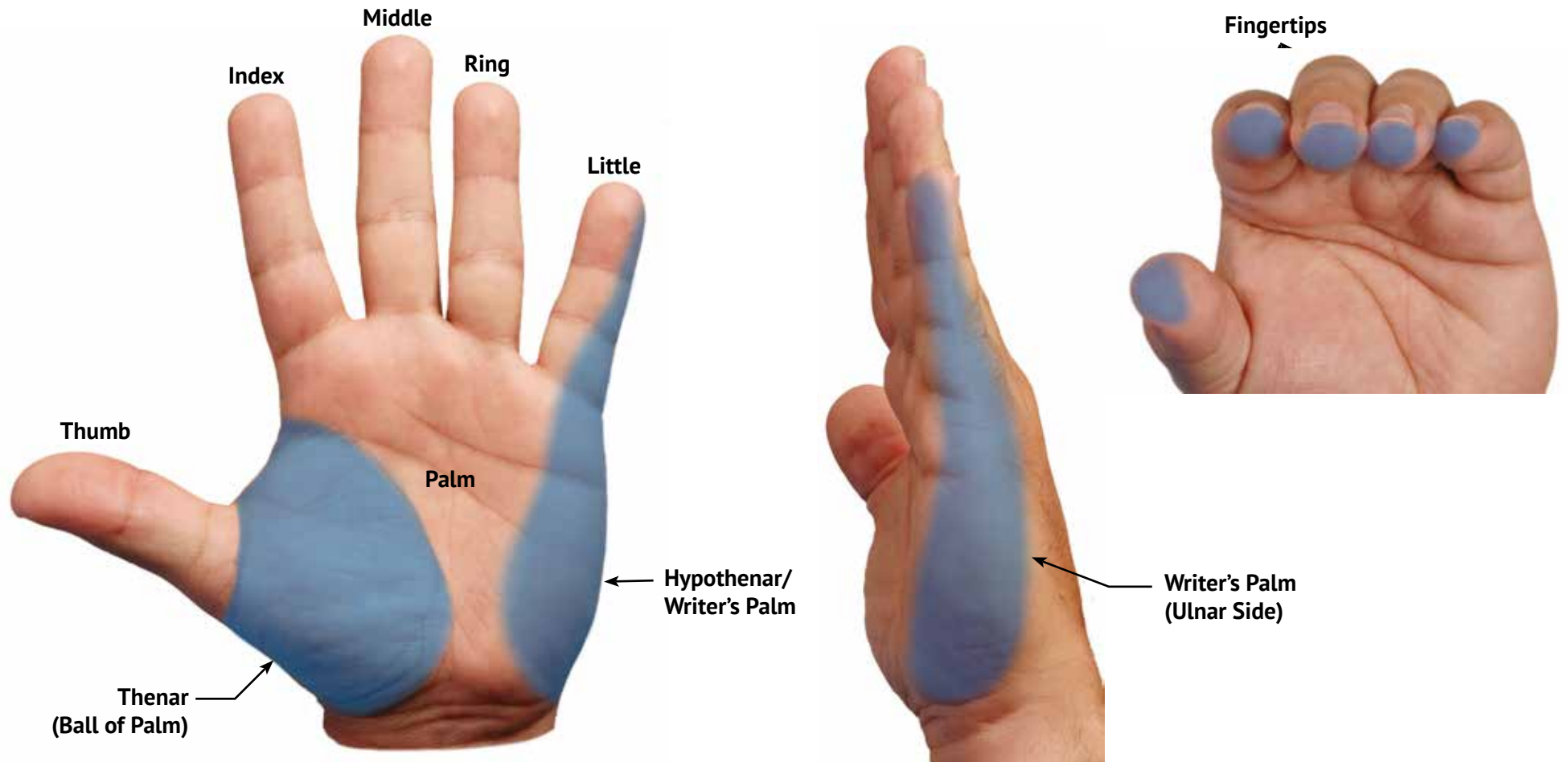


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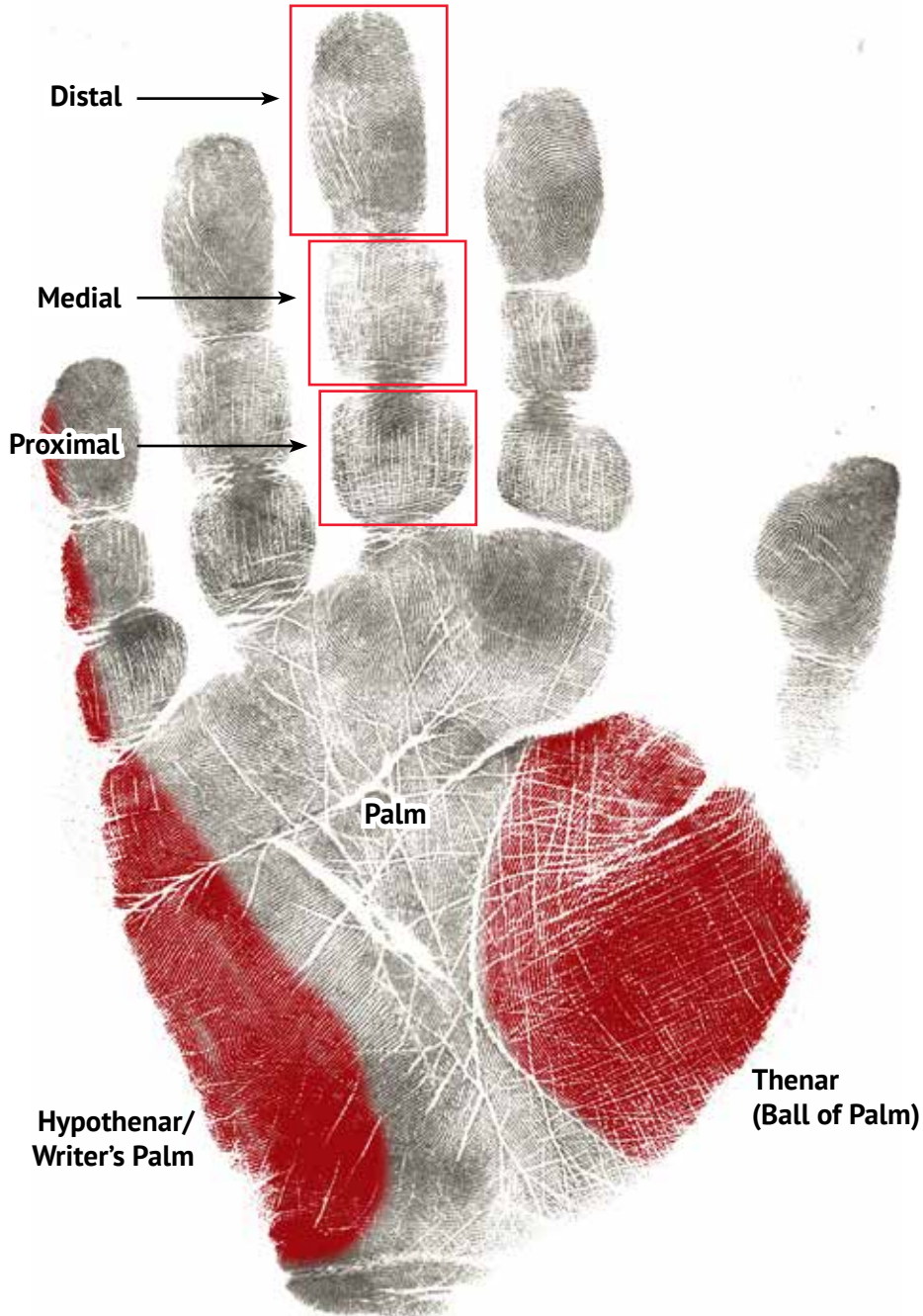
General Overview:

- On May 15, 2013, the FBI implemented palm print and supplemental print search capabilities as part of its Next Generation Identification (NGI) effort.
- As of May 2017, the FD-884 (5-15-17) and FD-884a (5-15-17) were revised and are now available. Existing cards will be accepted; however, please ensure that the capture of the friction ridge information is oriented as depicted within this guide.
- Orientation guidelines are provided for your reference.

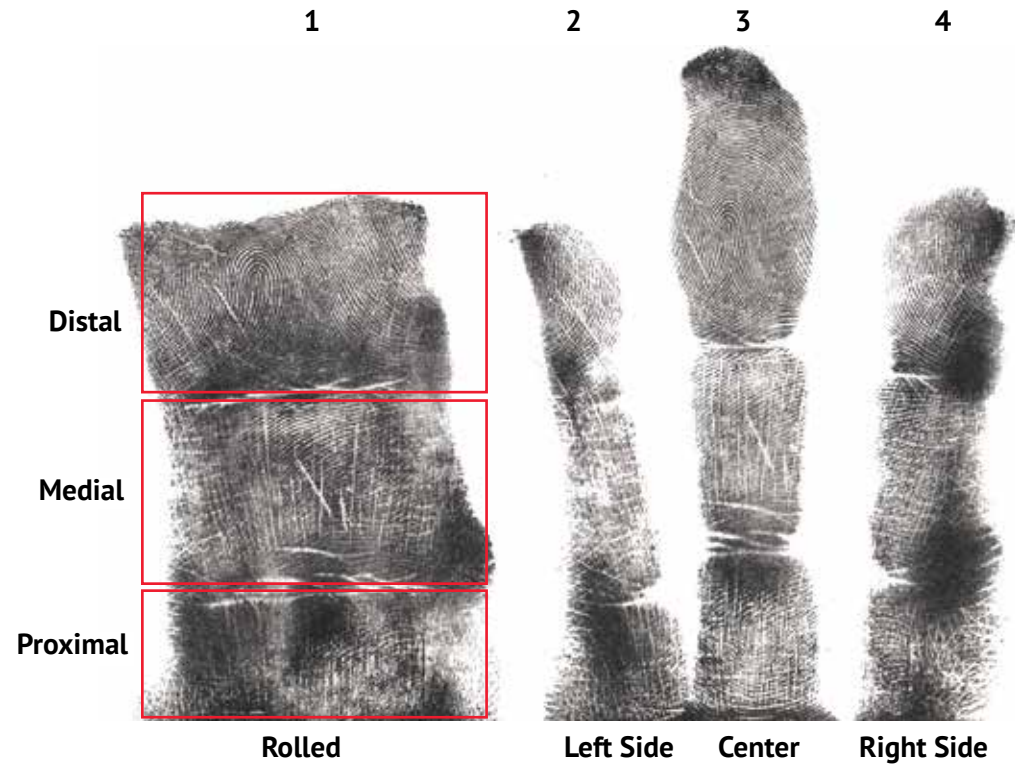
Hand with basic regions noted:



Hand with basic regions noted:



LEFT MIDDLE
Entire Joint Image (EJI)
Full Finger Views (FFV)



Note: For more information please see Electronic Biometric Transmission Specification (EBTS) at <www.fbibiospecs.cjis.gov>.

Form FD-884: Palm Print Card (Front Side)

- This guide is for print orientation purposes only.
- To ensure standard capture of each print, all fingers/tips/palms must be oriented in the direction of the text within the capture block.
- Each impression must be captured completely within the box provided in a vertical, upright position.

Writer's Palm Impression:

- Ulnar side of hand placed in a vertical, upright position with base of wrist in line with edge of card and fingertip oriented in direction of text within the capture block.

Index Finger:

- Roll finger with tip oriented in direction of text within the capture block.

Note: Purpose is to verify palm print with tenprint.

The image shows a Form FD-884: Palm Print Card (Front Side). The form is divided into several sections for data entry: IDENTIFICATION NO., LAST NAME, FIRST NAME, MIDDLE NAME, SID NUMBER, and FBI NUMBER at the top; DATE PRINTED, SIGNATURE OF OFFICIAL TAKING PRINTS, ID NUMBER, and CONTRIBUTOR (ORI) below that. The main area contains a large palm impression of a left hand, with a blue circle around the wrist area. To the right of the palm impression is a vertical strip labeled 'INDEX FINGER' with a red arrow pointing downwards. Below the palm impression is a tenprint impression of the same hand. A large 'SAMPLE' watermark is visible across the center of the card. Small red diagrams of a left and right hand are located at the bottom left and right corners of the print area, respectively.

Palm Impression:

- Circle left or right palm orientation.
- Orientation of palm must mirror image of palm illustration in a vertical, upright position with base of wrist in line with edge of card and fingertips oriented in direction of image.

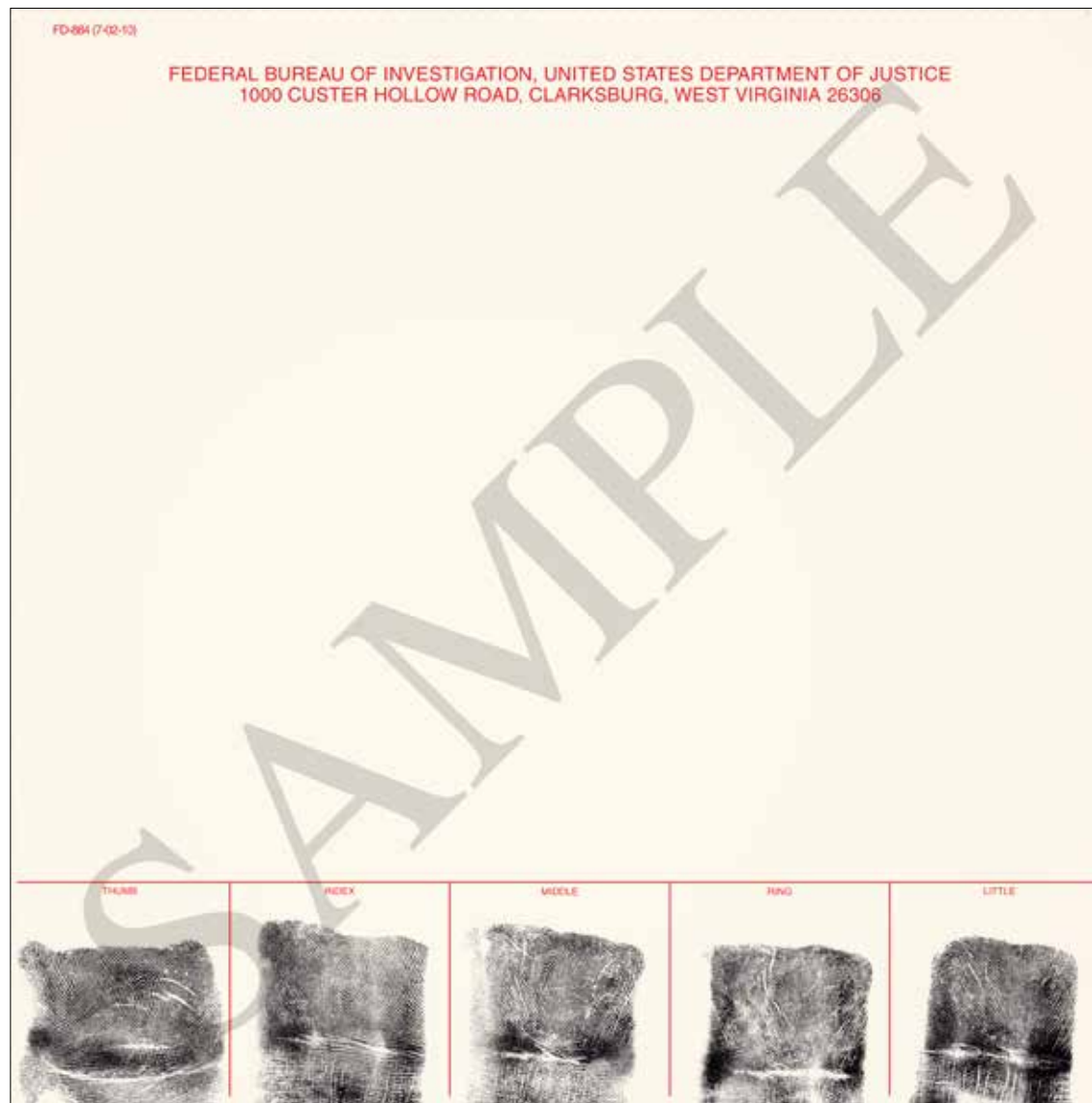
Form FD-884: Palm Print Card (Back Side)

- This guide is for print orientation purposes only.

Thumb/Index/Middle/Ring/Little:

- Using the same hand printed on the front side of the card, roll each finger in the appropriate block.
- Each impression must be captured completely within the capture block provided in a vertical, upright position with fingertips oriented in the direction of text.

Note: Area above rolled prints needs to remain blank.



Form FD-884a: Supplemental Finger and Palm Print Card (Front Side)

- This guide is for print orientation purposes only.
- To ensure standard capture of each print, all fingers/tips/palms must be oriented in the direction of the text within the capture block.
- Each impression must be captured completely within the box provided in a vertical, upright position.

Note: Select Left or Right hand. All impressions must be captured in the following sequence: fully rolled, left edge, flat, and right edge.

IDENTIFICATION NO.	LAST NAME	FIRST NAME	MIDDLE NAME	SSN NUMBER	FBI NUMBER
DATE PRINTED	SIGNATURE OF OFFICIAL TAKING PRINTS		ID NUMBER	CONTRIBUTOR (OR)	
<input checked="" type="checkbox"/> LEFT <input type="checkbox"/> RIGHT					
THUMB TIP 					

Labels on the form: THUMB TIP, INDEX TIP, THUMB, INDEX, THENAR.

Diagram: Ball of Palm from One Hand or

Thumb Tip:

- Orient tip of thumb in direction of text within the capture block.

Thumb:

- Orient thumb in direction of text within the capture block.
- Capture one *fully rolled* thumb impression.
- Capture one *left edge* thumb impression.
- Capture one *flat* thumb impression.
- Capture one *right edge* thumb impression.

Index Tip:

- Orient tip of index finger in direction of text within the capture block.

Index:

- Orient index finger in direction of text within the capture block.
- Capture one *fully rolled* index finger impression.
- Capture one *left edge* index finger impression.
- Capture one *flat* index finger impression.
- Capture one *right edge* index finger impression.

Thenar:

- Orient ball of palm in the direction of text within the capture block with base of wrist in line with edge of card.
- Obtain an impression.

Form FD-884a: Supplemental Finger and Palm Print Card (Back Side)

- This guide is for print orientation purposes only.

Little Tip:

- Orient tip of little finger in direction of text within the capture block.

Note: Select Left or Right hand. All impressions must be captured in a vertical, upright position.

Middle Tip:

- Orient tip of middle finger in direction of text within the capture block.

Middle:

- Orient middle finger in direction of text within the capture block.
- Capture one *fully rolled* middle finger impression.
- Capture one *left edge* middle finger impression.
- Capture one *flat* middle finger impression.
- Capture one *right edge* middle finger impression.



Little:

- Orient little finger in direction of text within the capture block.
- Capture one *fully rolled* little finger impression.
- Capture one *left edge* little finger impression.
- Capture one *flat* little finger impression.
- Capture one *right edge* little finger impression.

Ring Tip:

- Orient tip of ring finger in direction of text within the capture block.

Ring:

- Orient ring finger in direction of text within the capture block.
- Capture one *fully rolled* ring finger impression.
- Capture one *left edge* ring finger impression.
- Capture one *flat* ring finger impression.
- Capture one *right edge* ring finger impression.

Contact and Ordering Information

- To order revised FD-884 (5-15-17) (Palm Print) and revised FD-884a (5-15-17) (Supplemental Finger and Palm Print) cards at no charge from the FBI, contact the Fingerprint Supply Center at 304-625-3983 or visit our website: <<https://forms.fbi.gov/cjis-fingerprinting-supply-requisition-form>>.
- For livescan submissions, please refer to the Electronic Biometric Transmission Specification (EBTS) available at <www.fbibiospecs.cjis.gov>.
- Additional questions: Contact the Customer Service Group at 304-625-5590 or <liaison@leo.gov>.
- Submit comments regarding palm print cards and/or this guide to the Criminal Justice Information Services Division at <Palm_Prints@leo.gov>.

The image displays four forms used for fingerprinting, arranged in a 2x2 grid. Each form is yellow with black text and lines.

- Top-Left Form (FD-884):** A palm print card. It includes fields for IDENTIFICATION NO., LAST NAME, FIRST NAME, MIDDLE NAME, DO NUMBER, and DO ALIAS. Below these are checkboxes for LEFT and RIGHT. The card is divided into sections for THUMB TIP, INDEX TIP, and MIDDLE TIP.
- Top-Right Form (FD-884a):** A supplemental finger and palm print card. It includes checkboxes for LEFT and RIGHT. The card is divided into sections for MIDDLE TIP, LITTLE TIP, RING TIP, and RING.
- Bottom-Left Form (FD-884b):** A palm print card. It includes fields for IDENTIFICATION NO., LAST NAME, FIRST NAME, MIDDLE NAME, DO NUMBER, and DO ALIAS. The card is divided into sections for INDEX, MIDDLE, RING, and LITTLE.
- Bottom-Right Form (FD-884c):** A supplemental finger and palm print card. It includes the text: FEDERAL BUREAU OF INVESTIGATION, UNITED STATES DEPARTMENT OF JUSTICE, 1000 CUSTER HOLLOW ROAD, CLARKSBURG, WEST VIRGINIA 26309. The card is divided into sections for THUMB, INDEX, MIDDLE, RING, and LITTLE.